

**COMMITTEE OF THE WHOLE MEETING  
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES  
WEDNESDAY, August 5, 2020, 7:00 P.M.  
VIRTUAL MEETING**

**APPROVED MINUTES**

Prior to the meeting being called to order, Director Kim confirmed that each Trustee could hear the meeting.

1. **CALL TO ORDER:** President Doyle called the meeting at 7:05 p.m.

President Doyle stated, "I will call the meeting to order at 7:05 p.m. This meeting is being held virtually given that the Illinois Governor has declared the COVID-19 pandemic a disaster. I have determined that an in-person meeting is not practical or prudent because of this."

2. **ROLL CALL:** The following Trustees were present: Kathy Doyle, Craig Eisner, Teresa Grosch, Linda Lin, Bruce Ronner, Laura Solon, and Mabel Tung. Present were library staff members: Jessie Bond, Danny Burdett, Ann Finstad, Becky Halcli, Liz McClain, Susan Schober, and Andrew Kim, Executive Director.
3. **ADDITIONS TO THE AGENDA:** There were no additions to the agenda.
4. **PUBLIC COMMENT:** There was no public comment.
5. **NEW BUSINESS:**

- a. Personnel planning presentation

Director Kim read a prepared statement summarizing the personnel planning overview submitted to the Library Board.

Each Trustee had the opportunity to ask questions and raise any concerns that they had regarding the overview.

The Library Board instructed Director Kim to consider the following:

- Consider personnel costs incurred by new positions for the remainder of the current fiscal year, and its impact next year and years following.
- Confirm property tax revenue projections for Fiscal Year 2021 before proceeding with creating all new positions presented in the planning overview.
- Prioritize the proposed new positions and present to the Library Board at a future meeting.
- Provide clearer reporting/data that justifies making technology skills a hiring requisite.
- Consider outsourcing responsibilities such as graphics or network support to offset anticipated increases to salaries and wages in creating new positions; perform cost analysis.

6. **CLOSED SESSION:**

5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.

There was no closed session.

7. **ADJOURNMENT:**

**A MOTION** was made by Trustee Ronner, and seconded by Trustee Solon **TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING AT 8:00 P.M.**

Ayes: Doyle, Eisner, Grosch, Lin, Ronner, Solon, Tung

Nays: None

Respectfully submitted by Andy Kim