

**COMMITTEE OF THE WHOLE MEETING  
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES  
WEDNESDAY, NOVEMBER 4, 2020, 7:00 P.M.  
VIRTUAL MEETING**

**APPROVED MINUTES**

Prior to the meeting being called to order, Director Kim confirmed that each Trustee could hear the meeting.

- 1) **CALL TO ORDER:** President Doyle called the meeting to order at 7:02 p.m.

President Doyle stated, "I will call the meeting to order at 7:02 p.m. This meeting is being held virtually given that the Illinois Governor has declared the COVID-19 pandemic a disaster. I have determined that an in-person meeting is not practical or prudent because of this."

- 2) **ROLL CALL:** The following Trustees were present: Kathy Doyle, Teresa Grosch, Linda Lin, Bruce Ronner, Laura Solon, and John Tuohy. Present were library staff members: Danny Burdett, Ann Finstad, Becky Halcli, Grace Hayek, Liz McClain, and Andrew Kim, Executive Director. Trustees absent: Mabel Tung

- 3) **ADDITIONS TO THE AGENDA:** There were no additions to the agenda.

- 4) **PUBLIC COMMENT:** There was no public comment.

- 5) **NEW BUSINESS:**

- a. Presentation of the Library Response Plan: Planning Updates in Response to Restore Illinois Phases

Director Kim summarized the Library Response Plan, and then welcomed comments and questions from the Library Board.

There was general approval in regards to the phase responses. Trustee Solon requested that the management team consider how to best balance building hours with additional services such as tables and seating, while considering patron needs may change in the winter. Trustee Lin requested that library policy prohibit food and drink in the building during the pandemic.

Trustees requested Director Kim and the management team to consider the following:

- Contact the donor regarding the current suspension of purchases using her fund
- Consider contacting other designers for custom shelving
- Investigate furniture leasing as an option to purchasing new furniture
- Present furniture that is consistent with the tradition and history of the library, and avoid institutional style and design

Director Kim will move forward with all four Phase 4.5 segments, and then meet with the Finance Committee to discuss cost.

- 6) **CLOSED SESSION:**

5 ILCS 120, the Library Board of Trustees may vote to go into closed session to discuss matters pertaining to any/all of the Open Meetings Act exceptions.

There was no closed session.

7) **ADJOURNMENT:**

A MOTION was made by Trustee Tuohy, and seconded by Trustee Lin TO ADJOURN THE MEETING AT 8:03 P.M.

The MOTION passed unanimously by roll call vote by those present.

Ayes: Doyle, Grosch, Lin, Ronner, Solon, Tuohy

Nays: None

Respectfully submitted by Andy Kim