

**SPECIAL BOARD MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY, APRIL 15, 2024 – 6:00 P.M.
FORTE ROOM
320 PARK AVENUE, GLENCOE, ILLINOIS 60022**

APPROVED MINUTES

1) CALL TO ORDER:

President Parfitt called the meeting to order at 6:00 p.m.

2) ROLL CALL:

The following Trustees were present: Jim Fiffer, George Krafcisin, Linda Lin, Roger Parfitt, Michael Pope, Beth Schencker and Nan Weiss-Ham. Present were library management team members Ann Finstad, Becky Halcli, Grace Hayek, and Andrew Kim, Executive Director. Also present was library staff member Jeff D’Anastasio.

3) PUBLIC COMMENT:

There was no public comment.

4) INTERVIEW OF REPRESENTATIVES FROM SKIDMORE, OWINGS & MERRILL:

Time: 6:05 p.m.—7:35 p.m.

Representatives Present: Managing Partner Adam Semel, Project Manager Ian Kaminski-Coughlin, Senior Designer Jason Fisher, Library Planner and Consultant Andrea Telli, and Senior Technical Designer Saalin Anand.

The firm presented an overview of staff, examples of projects, and their typical steps in creating a building Master Space Plan.

For the interview portion, Director Kim posed questions to the representatives about Master Space Plan options, approaches, communication, and the firm’s experience. Trustees asked follow up questions.

5) INTERVIEW OF REPRESENTATIVES FROM ENGBERG ANDERSON:

Time: 7:45 p.m.—9:13 p.m.

Representatives Present: Principal Joe Huberty, Partner Shaun Kelly, and Senior Associate Kristin Richardson.

The firm presented an overview of staff, examples of projects, and their typical steps in creating a building Master Space Plan.

For the interview portion, Director Kim posed questions to the representatives about Master Space Plan options, approaches, communication, and the firm's experience. Trustees asked follow up questions.

6) CLOSED SESSION:

There was no closed session.

7) ADJOURNMENT:

President Parfitt adjourned the meeting at 9:13 p.m.

Respectfully submitted by Jeff D'Anastasio