

**COMMITTEE OF THE WHOLE MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
MONDAY, SEPTEMBER 30, 2024 – 7:15 P.M.
HAMMOND ROOM
320 PARK AVE, GLENCOE, ILLINOIS 60022**

APPROVED MINUTES

1) CALL TO ORDER:

President Parfitt called the meeting to order at 7:23 p.m.

2) ROLL CALL:

The following Trustees were present: Jim Fiffer, George Krafcisin, Linda Lin, Roger Parfitt, Michael Pope, Beth Schencker and Nan Weiss-Ham. Present was Andrew Kim, Executive Director. Also present was library staff member Jeff D’Anastasio.

3) ADDITIONS TO THE AGENDA:

There were no additions.

4) PUBLIC COMMENT:

There were no public comments.

5) PLANNING DISCUSSION FOR THE OCTOBER 14, 2024, SPACE PLANNING PRESENTATION TO THE PUBLIC:

Director Kim distributed a memo with a summary for discussion for the Committee of the Whole (COTW) meeting. The memo was organized into the following sections:

1) Rough Cost Estimates

The architecture firm Skidmore, Owings & Merrill (SOM) shared adjusted “hard cost” (labor, materials) estimates for the Small, Medium, and Large Plan options since the September 18 COTW meeting. The memo showed the differences between the presented and adjusted amounts. SOM also adjusted the “soft cost” (plans, fees, permits, furnishings) estimates, from 25% of the hard costs to 30–40%.

Trustees requested more information as to why the changes to the estimates had occurred. While the Building Renovation Committee (BRC) intended to raise these questions at the next meeting with SOM on October 9, Director Kim said that an email would be sent after the COTW meeting to the SOM team with the Board’s concerns.

2) Preliminary Bond Referendum Discussion with the Village of Glencoe

Director Kim summarized a September 26 meeting with the Village Manager and Deputy Village Manager/Chief Financial Officer (CFO) on the topic of a bond referendum to fund the renovation. The main discussion topics were the bond

referendum estimate, timing, and whether other Village agencies might propose referendums in the next two years.

3) Glencoe Golf Club Bond Referendum

The Director summarized his September 23 meeting with the Glencoe Golf Club General Manager. The purpose was to hear about the Club's recent successful referendum. The meeting yielded several best practices and recommendations for both private fundraising and a referendum.

Trustee Pope left the meeting at 8:20 p.m.

4) Next Steps

Director Kim and Head of Programs & Communications Grace Hayek have promoted the October 14, 2024, public presentation.

The Board discussed approaches for the public presentation and reaffirmed their intention for SOM to present the details of the Large Plan. The general framework for the presentation was established, starting with Director Kim and President Parfitt briefly summarizing the steps taken by the library leading to the space plan. SOM will then present the plan, and time will be allowed for attendees to ask questions.

As part of the discussion for the focus of the public presentation, the Trustees considered details covering the scope of the entire proposed renovation. They talked about ways to approach fundraising and the referendum. A floor by floor examination of the plan also ensued and Board members shared their thoughts and opinions on the implications of additional spaces for the public and staff.

6) ADJOURNMENT:

President Parfitt adjourned the meeting at 8:50 p.m.

Respectfully submitted by Jeff D'Anastasio