

**SPECIAL BOARD MEETING  
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES  
THURSDAY, DECEMBER 4, 2025 – 7:00 P.M.  
HAMMOND ROOM  
320 PARK AVENUE, GLENCOE, ILLINOIS 60022**

**APPROVED MINUTES**

**1) CALL TO ORDER:**

President Parfitt called the meeting to order at 7:00 p.m.

**2) ROLL CALL:**

The following Trustees were present: Jim Fiffer, George Krafcisin, Linda Lin, Roger Parfitt, Michael Pope, and Nan Weiss-Ham. Present was Andrew Kim, Executive Director. Also present was library staff member Jeff D’Anastasio and reporter Ann Meyer of The Record North Shore (arrived at 7:05). Absent: Bob Kimble.

**3) ADDITIONS TO THE AGENDA:**

There were no additions to the agenda.

**4) PUBLIC COMMENT:**

There were no public comments.

**5) NEW BUSINESS:**

a. Discussion of New Total Cost Estimate for Library Renovation

The new Concept Estimate of \$20.2 million for the library renovation was provided by Skidmore, Owings & Merrill (SOM) and CCS International, updating the estimate of \$17.3 million from October 2024. Director Kim stated that Urban-Resolve will hire a construction management firm to review the estimate through a current market lens. Board Packet [BP] pages 4-5 highlighted the factors affecting the estimate.

Trustees Fiffer and Krafcisin from the Building Renovation Committee (BRC) shared the findings from Urban-Resolve regarding the current Concept Estimate of the project. Her conservative approach went line by line through construction costs and included contingencies for soft and hard costs. The total she reached was \$19.9 million.

The Board then discussed the progress of the fundraising Capital Campaign and the role of the Just Cause consultants.

b. Discussion and Determination of Library Renovation Bond Referendum Amount  
President Parfitt redirected the Board’s attention back to the main topic, the consideration of the Bond Referendum Amount to present to the Village Board for approval on December 11 (and on the ballot for the March 17, 2026, advisory vote).

**A MOTION** was made by Trustee Weiss-Ham, and seconded by Trustee Krafcisin, **TO DETERMINE THE LIBRARY RENOVATION BOND REFERENDUM AMOUNT TO BE \$17.5 MILLION.**

The **MOTION PASSED BY UNANIMOUS** roll call vote of those present.

Ayes: Fiffer, Krafcisin, Lin, Parfitt, Pope, Weiss-Ham

Nays: None

Absent: Kimble

**6) CLOSED SESSION:**

There was no Closed Session.

**7) ADJOURNMENT:**

President Parfitt adjourned the meeting at 8:02 p.m.

Respectfully submitted by Jeff D'Anastasio