

**REGULAR BOARD MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, FEBRUARY 18, 2026 – 7:00 P.M.
HAMMOND ROOM
320 PARK AVENUE, GLENCOE, ILLINOIS 60022**

UNAPPROVED MINUTES

1) CALL TO ORDER:

President Parfitt called the meeting to order at 6:59 p.m.

2) ROLL CALL:

The following Trustees were present: Jim Fiffer, Bob Kimble, George Krafcisin, Linda Lin, Roger Parfitt, Michael Pope, and Nan Weiss-Ham. Present were library management team members Ann Finstad, Becky Halcli, Grace Hayek, Dale Heath, and Andrew Kim, Executive Director. Also present were Friends Board President Marti Wick and Foundation Vice President Kathy Doyle.

3) ADDITIONS TO THE AGENDA:

Director Kim shared two additions to the agenda to be presented during New Business:

- Consideration to approve the Access Point Replacement proposal
- Consideration to accept Friends Room alternate space plan

4) CONSENT AGENDA (ACTION):

- a. Approval of January 21, 2026, Regular Board Meeting (RBM) minutes
Ahead of the meeting, Trustee Weiss-Ham corrected the recorded time when the Board resumed open session. The correct time was 9:43 p.m.

A MOTION was made by Trustee Fiffer, and seconded by Trustee Weiss-Ham,
TO APPROVE JANUARY 21, 2026, RBM MINUTES AS AMENDED.

The **MOTION PASSED BY UNANIMOUS** voice vote of those present.

Ayes: Fiffer, Kimble, Krafcisin, Lin, Parfitt, Pope, Weiss-Ham
Nays: None

5) PUBLIC COMMENT:

Director Kim introduced Glencoe resident Melinda Faier who wished to address the Board regarding the renovation plan. Ms. Faier asked if the Trustees considered building a new library in lieu of renovating the existing building. Her opinion was a new building for \$20 million is more economical than a renovated building for the same amount.

President Parfitt thanked Ms. Faier for sharing her thoughts with the Board.

6) COMMUNICATIONS:

Director Kim noted that a patron mistakenly believed that the library would be razed.

7) REPRESENTATIVE OF THE FRIENDS OF THE LIBRARY:

President Wick reported that the Friends emailed a special message to their subscriber base in support of the renovation. The email was sent to over 300 email addresses. The Friends continue to prepare for their April book sale.

8) REPRESENTATIVE OF THE GLENCOE PUBLIC LIBRARY FOUNDATION:

Vice President Doyle reported that contributions and pledges to the capital campaign is nearing \$1.9 million. The Board is working on establishing a mission statement, and how their support can complement the Friends support of the library.

9) COMMITTEE REPORTS:

a. Building & Grounds:

The memo summarizing the Facility team's activities was presented. New Facilities Associate Jeff Rausa started on February 16.

b. Building Renovation:

Director Kim shared a summary of the Plan Commission's initial exterior appearance review at their meeting on January 28. The final exterior appearance review will be held at the Plan Commission's meeting on February 25.

Trustee Fiffer corrected the report under the Urban-Resolve section of the report. TEM Environmental will identify any hazardous materials in the library but not remediate.

c. Capital Campaign:

Director Kim reported that resident Barney Gallagher will co-chair an ad hoc citizens group with Trustee Weiss-Ham charged to raise support for the library's referendum question. He also reported that the library will host a library renovation open house on March 1. An informational mailer regarding the referendum will also be delivered to residents by March 5. Additionally, the citizens group has updated the FAQs and finalized a one-page information sheet to be posted to the library's website and RenewGPL.org.

d. Finance:

Treasurer Kimble noted that there was little to report so early in the calendar year but highlighted that property taxes from last year's second installment were being received. As of February 13, the library has received almost \$1.18 million.

- e. Marketing:
There was no report.
- f. Plan Commission:
Director Kim thanked Administrative Professional Jeff D'Anastasio for his notes from the January 28 Plan Commission meeting.
- g. Planning:
There was no report.
- h. Policy & Bylaws:
There was no report.
- i. Sustainability Task Force:
Trustee Lin reported that the Sustainability Task Force (STF) is working with the Village on providing the community with a mixed battery recycle bin which will likely be located at the Public Works building. She also reported on items discussed at STF's January 27 meeting including buckthorn removal projects and a small business shredding station.

Trustee Lin also reported that Public Works Director Monica Sarna will be the temporary staff liaison to STF.
- j. Technology:
Trustee Weiss-Ham reported on Network and Digital Services Librarian Justin Franklin's memo.

10)REPORT OF THE EXECUTIVE DIRECTOR:

Director Kim shared a few items in his report. The Village is planning a community-wide celebration of America 250 and organized a kickoff meeting held on February 9. He also congratulated Children's Shelver Maya Whiteman who celebrated her three-year work anniversary on January 3, as well as Circulation Associate Rachel Geddes who celebrated her two-year work anniversary on January 17.

Director Kim also reminded the staff that new Head of Technical Services Hope Kramer will begin on March 2. He also took a moment to thank Technical Services and Automation Operations Manager Becky Halcli for her dedication to the library and for nearly 33 years of service to the community.

Children's Services and Public Operations Manager Ann Finstad presented five-year trends report that highlighted material circulation, visitors, active cardholders, and program and program attendance.

11)NEW BUSINESS:

- a. Approval of 2025 Illinois Public Library Annual Report (IPLAR) (ACTION):
Director Kim presented 2025 IPLAR noting key data in comparison to last year's IPLAR. Presented items included the shortfall in property tax revenues due to the County's inability to issue the second installment as scheduled; and expenditures for e-content continue to increase while expenditures for print materials continue to decrease.

He also noted that Total Operating Expenditures in 2025 were \$5,100 less compared to the previous year. Full-time equivalents for personnel groupings remain relatively the same compared to 2023 and 2024.

Director Kim also noted that the library surpassed 100,000 visits.

Trustee Fiffer noted two corrections:

- i. Page 43, first paragraph, first sentence – “public” should be “publish”
- ii. Page 44, Section 5.1 – 5.13 – Trustee Schencker is misspelled

A MOTION was made by Trustee Pope, and seconded by Trustee Fiffer **TO APPROVE 2025 ILLINOIS PUBLIC LIBRARY ANNUAL REPORT (IPLAR) AS PRESENTED.**

The **MOTION PASSED UNANIMOUS** voice vote of those present.

Ayes: Fiffer, Kimble, Krafcisin, Lin, Parfitt, Pope, Weiss-Ham

Nays: None

- b. Consideration to approve the Access Point Replacement proposal
Director Kim presented a proposal to replace all 9 wireless access points in the library. The total amount for the hardware is \$6,861. J. Franklin's memo highlights several new features of the access points and confirmed that they will be used in the renovated library.

The proposal also includes two other items. Labor will be debited from the library's balance of prepaid hours with the vendor, and if the annual licensing is non-transferable, then the estimated cost of \$2,826 will be expensed to the operating fund.

A MOTION was made by Trustee Weiss-Ham, and seconded by Trustee Kimble **TO APPROVE THE ACCESS POINT REPLACEMENT PROPOSAL AS PRESENTED.**

The **MOTION PASSED BY UNANIMOUS** roll call vote of those present.

Ayes: Fiffer, Kimble, Krafcisin, Lin, Parfitt, Pope, Weiss-Ham

Nays: None

- c. Consideration to accept Friends Room alternate space plan
Director Kim shared two Friends Room alternates for the Board's consideration. Each alternate provides additional square footage. Alternate A would add 106 additional square feet, and Alternate B would add 268 additional square feet.

After discussion and hearing opinions from the management team in attendance, the Board agreed to table the vote until Director Kim can present additional information supporting both alternatives. The Trustees requested a full Lower Level rendering for both alternatives, as well as a report on additional costs, if any.

12)CLOSED SESSION:

There was no closed session.

13)ADJOURNMENT:

President Parfitt adjourned the meeting at 8:27 p.m.

Respectfully submitted by Andrew Kim