

**AGENDA - REGULAR BOARD MEETING
 GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
 WEDNESDAY, JUNE 17, 2026 - 7:00 PM
 HAMMOND ROOM
 320 PARK AVE.
 GLENCOE, IL 60022**

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- 1) CALL TO ORDER - 7:00 p.m.
- 2) ROLL CALL
- 3) ADDITIONS TO THE AGENDA
- 4) CONSENT AGENDA (ACTION)
 - a. [Approval of May 20, 2026, Regular Board Meeting minutes](#) 3
- 5) PUBLIC COMMENT
- 6) [PRESENTATION OF THE CALENDAR YEAR 2025 ANNUAL FINANCIAL REPORT BY LAUTERBACH & AMEN \(ACTION\)](#) 7
- 7) REPRESENTATIVE OF THE FRIENDS OF THE LIBRARY
- 8) REPRESENTATIVE OF THE GLENCOE PUBLIC LIBRARY FOUNDATION
- 9) [COMMUNICATIONS](#) 8
- 10) COMMITTEE REPORTS - 7:45 p.m.
 - a. [Building & Grounds](#) 10
 - b. [Building Renovation](#) 12
 - c. [Capital Campaign](#) 13
 - d. [Finance](#) 14
 - e. Marketing
 - f. [Plan Commission](#) 27

g. Planning	
h. Policy & Bylaws	
i. Sustainability Task Force	28
j. Technology	29
11) REPORT OF THE EXECUTIVE DIRECTOR - 8:00 p.m.	
a. Director's Report - from May 21 to June 12, 2026	30
b. Monthly Statistics - May 2026	32
12) NEW BUSINESS	
a. Consideration to adopt Board Resolutions for Naming Rights to the Children's Department and Lobby Lounge	37
(1) Children's Department Naming Rights	38
(2) Lobby Lounge Naming Rights	43
13) CLOSED SESSION	
14) ADJOURNMENT	

**REGULAR BOARD MEETING
GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
WEDNESDAY, MAY 20, 2026 – 7:00 P.M.
HAMMOND ROOM
320 PARK AVENUE, GLENCOE, ILLINOIS 60022**

UNAPPROVED MINUTES

1) CALL TO ORDER:

President Parfitt called the meeting to order at 7:00 p.m.

2) ROLL CALL:

The following Trustees were present: Jim Fiffer, Bob Kimble, George Krafcisin, Roger Parfitt, Michael Pope, and Nan Weiss-Ham. Present were library management team members Danny Burdett, Grace Hayek, Dale Heath, and Andrew Kim, Executive Director. Also present were Library Foundation Vice President Kathy Doyle, Friends President Marti Wick, and library staff member Jeff D’Anastasio. Trustee Linda Lin arrived at 7:25 p.m. Absent: Bob Kimble

3) ADDITIONS TO THE AGENDA:

The **12) NEW BUSINESS b.** Agenda item was removed and postponed to the June Regular Board Meeting (RBM).

4) CONSENT AGENDA:

a. Approval of the April 15, 2026, RBM minutes

A MOTION was made by Trustee Krafcisin, and seconded by Trustee Fiffer **TO APPROVE THE APRIL 15, 2026, RBM MINUTES AS PRESENTED.**

The **MOTION PASSED BY UNANIMOUS** voice vote of those present.

Ayes: Fiffer, Kimble, Krafcisin, Parfitt, Pope, Weiss-Ham

Nays: None

Absent: Kimble, Lin

5) PUBLIC COMMENT:

There were no public comments.

6) COMMUNICATIONS:

There were no comments regarding Communications.

7) REPRESENTATIVE OF THE FRIENDS OF THE LIBRARY:

President Wick reported that the Friends are preparing for their October sale. They have leftover empty Home Depot boxes available to any interested staff.

8) REPRESENTATIVE OF THE GLENCOE PUBLIC LIBRARY FOUNDATION:

Library Foundation Vice President Kathy Doyle reported that the Foundation held \$212,000, with just under \$1.9 million pledged. Work continued to write customized

letters to remind pledgers and to thank donors as needed. Future events included a Glencoe jewelry store's contribution of 10% of proceeds to the Foundation on May 28-31; the return of Lemon-Aid Stand Day, with six anticipated locations, to be scheduled before the start of the school year; a potential screening of the documentary *The Librarians* during Banned Books Week in the Fall.

9) BUILDING RENOVATION UPDATE PRESENTATION FROM ERIN CABONARGI, URBAN-RESOLVE:

Throughout the update, Ms. Cabonargi referred to the "Detailed Project Budget, Sources & Uses" Table, which tracks known and projected costs for the building renovation project, with ongoing budget reconciliation (BP pages 13-16). Reference was also made to the American Institute of Architects (AIA) Document B103 (2017) Standard Form of Agreement Between Owner and Architect for a Complex Project, hereafter referred to as the Contract (BP pages 62-113).

The presentation was organized to address Planning, Pre-Development and Development phases. She summarized the following steps, which had already been conducted, including the vendors utilized, and their respective results: a. Survey, b. Interior Environmental, c. Exterior Environmental, d. Geotechnical Soil Borings, and e. Laser Scanning.

Ms. Cabonargi next distinguished three contingencies in the Contract: contractor's, professional services, and project services (BP page 76-77).

The presentation concluded with a budget update as reflected in the Detailed Project Budget, Sources and Uses Table. A walkthrough of how to understand the reconciliation of the line items of the budget was provided.

Finally, an update on the Interagency Coordination between the Village and library for the bond issuance was shared. The Village will release the bond funding for the project as a two-phase sequencing process.

10) COMMITTEE REPORTS:

- a. Building & Grounds:
On Board Packet (BP) pages 17-18, Facilities Supervisor Juan Rodriguez summarized ongoing and anticipated maintenance and summer season preparations.
- b. Building Renovation Committee (BRC):
The report was included in **9) BUILDING RENOVATION UPDATE PRESENTATION FROM ERIN CABONARGI, URBAN-RESOLVE.**
- c. Capital Campaign:
The report was included in **8) REPRESENTATIVE OF THE GLENCOE PUBLIC LIBRARY FOUNDATION.**

- d. Finance:
President Parfitt referred to the Finance Committee report memo (BP page 19). Updated items were the Special Reserve Fund (SRF) balance, the continuing uncertainty from Cook County as to which year Property Tax Revenues are credited, and Year To Date (YTD) budgeted expenditures (33.3%) close to the actual amount (34%), with the exceptions of spending on Automated Resources (46.7%) and Video Games (40.6%).
- e. Marketing:
Head of Programs & Communications Grace Hayek provided an update on the library changing its virtual programming from Illinois Library Presents to new provider the Library Speakers Consortium. Potential subscription tracks include Variety, Lifestyle and Nonfiction (BP page 31).
- f. Plan Commission:
The agenda for the April 22 meeting was provided (BP page 32).
- g. Planning:
There was no report.
- h. Policy & Bylaws:
There was no report.
- i. Sustainability Task Force (STF):
The STF met on April 28, and topics included International Compost Awareness Week and Green Bay Trail Day preparation (agenda on BP page 34). Trustee Lin added that buckets for battery recycling were temporarily available in Village Hall. Trustee Krafcisin added that the Sustainability Action Plan (SAP) committee had a new Village coordinator Jen Maddux. The Village intends to present its plan to incorporate SAP goals, steps, and actions into its Annual Budget at future meetings.
- j. Technology:
Trustee Weiss-Ham summarized the Technology Committee Report (BP page 25). Highlights included a draft of an AI policy for the Library by Technology Librarian Matthew Byrd, and Network and Digital Services Librarian Justin Franklin's work to replace the Wi-Fi access points and to repair one of the 3D printers. He has also made changes to the public PCs and firewall for the introduction of the new Bibliocommons public access catalog.

11)REPORT OF THE EXECUTIVE DIRECTOR:

The following are some items from Director Kim's report:

The Cooperative Computer Service (CCS) Consortium's new online catalog discovery layer, Bibliocore, started its public preview phase on April 20. The library will launch its public preview on June 1. Head of Adult Services Dale Heath is the project lead and is working through configuration issues and concerns with CCS and library staff.

Three staff members had their work anniversaries in April:

- April 4 – Linda Patchett, Children’s Services Librarian – 10 years
- April 5 – Mildred Shepherd, Circulation Services Shelver – 19 years
- April 6 – Robina Button, Children’s Services Substitute – 11 years

Summer 2026 has many scheduled events that the library will participate in. Along with staff, Trustees have been invited to join in the participation to continue raising awareness of the planned library renovation (list of Events & Programs on BP page 37).

Adult Services Librarian Haley Kedzierski and Children’s Services Professional Carly Merdinger relaunched the library’s TikTok account with remarkable success. The Adult Services Team monitored and logged patrons viewing some of the renderings for one month beginning on March 20–April 20. Dale Heath’s report is on BP pages 39-40.

Lastly, staff who attended the Public Library Association (PLA) Conference last month shared their summaries (BP pages 46-60). The Director thanked the Board for their continued support of staff Continuing Education opportunities. The Trustees expressed their enjoyment in reading the conference summaries.

12)NEW BUSINESS:

- a. Consideration to accept the Proposal for Library Renovation Design and Engineering Services from SOM.
On behalf of the BRC, the proposal for design and engineering services from SOM was presented for Board acceptance. Both the proposal and B103 document have been reviewed and approved by Urban-Resolve and by the library’s special counsel for the renovation project for acceptance.

A MOTION was made by President Parfitt, and seconded by Trustee Pope **TO APPROVE THE PROPOSAL FOR LIBRARY RENOVATION DESIGN AND ENGINEERING SERVICES FROM SOM AS PRESENTED.**

The **MOTION PASSED BY UNANIMOUS** roll call vote of those present.
Ayes: Fiffer, Kimble, Krafcisin, Lin, Parfitt, Pope, Weiss-Ham
Nays: None
Absent: Kimble

13)CLOSED SESSION:

There was no Closed Session.

14)ADJOURNMENT:

President Parfitt adjourned the meeting at 9:09 p.m.

Respectfully submitted by Jeff D’Anastasio

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Kimble and Trustee Parfitt, Finance Committee
Date: June 12, 2026
Re: Presentation of the Calendar Year 2025 Annual Financial Report by Lauterbach & Amen

The final draft of the 2025 Annual Financial Report (AFR) will be presented for board acceptance during June 17, 2026, Regular Board Meeting.

The AFR will also include the management letter. The primary purpose of a management letter is to provide the Trustees with constructive, actionable feedback and recommendations for improving operations, practices, and internal controls based on the auditing firm's observations. The AFR and management letter will not be included in the board packet. Bound copies will be added to the packet envelopes.

If accepted by the Library Board, the AFR and management letter will be posted to the library's website for public access.

Firm Principal, Joe Laudont, will attend and present the AFR.

May 2026: Comments Logged in Gimlet

Compliments

Reference	5/3/2026	"I love the seed program!"
Reference	5/3/2026	"I love that you guys do 3D printing, it's such a great service."
Children's	5/8/2026	A new first time mom came back to ask me to pick our more books for her 4 month old. "She loved them. Your ideas were great for the board books and songs you gave me. Your suggestions for how to read to her were great.. I so appreciated your help."
Reference	5/14/2026	Compliment AND Complaint: First the good news. Patron with little one said Linda's program was absolutely fabulous. Patron said repeatedly how much fun it was and that the stuffies were so cute. And now the bad news. Patron said room was way too hot, but she was told there was no way to adjust the heat in that room.
Children's	5/23/2026	This is such a wonderful little library
Reference	5/27/2026	Patron is very happy to see "real science fiction" books by known authors in the Sci Fi collection. He said he realizes that we are bound by when they are published but he prefers true scifi over fantasy.
Children's	5/30/2026	Cool teen study room
Children's	5/30/2026	I love this scavenger hunt

Complaints/Constructive Criticism

Reference	5/18/2026	Concern about front door passed along to Juan
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Program Feedback

Program	5/20/2026	Many thanks to you and the Big Books Program for another intriguing selection of novel, moderated by a skilled discussant. The participants coalesced around the book in such a way that the discussions were fun as well as interesting. Seven
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weeks permits time for those who are motivated to delve into the text, and for the group to appreciate each other.

Renovation Feedback

Reference	5/3/2026	Answering renovation questions (where the entrances will be, will the Johnson Room look the same etc.)
Reference	5/3/2026	"The renovation is so exciting, the renderings look beautiful."
Reference	5/8/2026	answering some questions about the renovation renderings
Children's	5/12/2026	When will construction begin on the building?
Reader's Advisory	5/12/2026	"I live in Winnetka, but this is my favorite library. The reno looks swanky. You'll at least keep the fireplaces, right?" "Right."
Children's	5/26/2026	When will the library start construction? Will you have another location when you're closed? Patron was confident we would find something, suggesting a random room at Takiff or even the Golf Course clubhouse.

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Parfitt and Trustee Krafcisin, Building & Grounds Committee; Juan Rodriguez, Facilities Supervisor
Date: June 12, 2026
Re: Building & Grounds Committee report

Overview

Throughout the month of June, the Facilities Department will continue to focus on preventative maintenance, building improvements, seasonal upkeep, and supporting library operations. In addition to coordinating vendor services and inspections, the team will remain committed to maintaining a safe, clean, and welcoming environment for staff and patrons.

Upcoming Activities

June 2 – Mosquito and Tick Prevention Treatment

The Facilities Team treated the exterior perimeter of the library with insect repellent to help combat mosquito and tick activity throughout the property and improve the comfort and safety of patrons utilizing outdoor spaces.

June 3–4 – Building 3D Scanning

A technician from Multivista was onsite performing a comprehensive 3D scan of the building.

June 5 – Window Glass Replacement

Rigos Painting replaced two cracked window panes within the building. One window was located in the Young Adult (YA) area bay window and the other near the rear staff entrance. The damage was determined to be the result of normal building movement and settling.

June 8 – Exterior Locker Restoration

The Facilities Team completed restoration work on the library's exterior lockers, improving the appearance.

June 9 – Monthly Pest Control Service

Aerex Pest Control is scheduled to perform the library's monthly pest inspection and preventative treatment service.

June 10 – Parking Lot Investigation

A technician from GEI will be onsite to collect boring samples from the library lot as part of the planning and evaluation process for the upcoming renovation project.

June 10–11 – Soffit Repairs

Rigos Painting will repair several soffit openings that were created by birds. These repairs will help prevent future pest intrusion and protect the building.

June 16 – Outdoor Bench Restoration

The Facilities Team will re-stain and condition the outdoor bench located on the southeast side of the building to preserve its appearance and extend its service life.

June 25 – Elevator Preventative Maintenance

American Hoist is scheduled to perform the monthly preventative maintenance service on the library elevator.

June 27 – Staff Refrigerator Cleaning

Damian will complete the monthly staff refrigerator cleaning. Staff will receive a courtesy reminder prior to the scheduled cleaning date.

Ongoing Facilities Operations

- Cleaning and servicing HVAC condensers to maintain efficient system performance.
- Cleaning ductwork and air distribution systems to promote healthy indoor air quality for staff and patrons.
- Assisting with library program setup and room arrangements.
- Responding to and completing facility work orders.
- Performing routine inspections, preventative maintenance, and general building upkeep.
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The Facilities Department will continue to prioritize preventative maintenance, safety, operational efficiency, and facility improvements to ensure the library remains a clean, safe, and welcoming environment for all patrons and staff.

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Krafcisin and Trustee Fiffer, Building Renovation Committee
Date: June 12, 2026
Re: Building Renovation Committee report

Temporary Location

The Building Renovation Committee (Committee), URBAN-ReSOLVe, and Director Kim continue to investigate options for a temporary location. The team continues to consider options tentatively available to the library, and to search for others.

Meanwhile, the management team is making progress in planning services, programs, and access to materials during construction.

Erin Cabonargi and I also met with Derke Price of Ancel Glink on June 10, to discuss one of the options that is a private residence.

Bond

The Village of Glencoe received confirmation from Standard & Poor's that it reaffirmed the Village's AAA bond rating for all its outstanding issues and the upcoming bond issuance for the Village and library. Bond sales are scheduled for June 18.

Site Work

Since the May 20 Regular Board Meeting, the following site work has been completed:

- June 3-5: 3D Laser Scanning of the building
- June 10 – Soil boring

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Lin and Trustee Pope, Capital Campaign Committee
Date: June 12, 2026
Re: Capital Campaign Update

Campaign

The library received three donations recently that put the total pledges and contributions at \$2.17 million. One was an unsolicited donation of \$250,000 from an out-of-state foundation.

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Kimble and Trustee Parfitt, Finance Committee
Date: June 12, 2026
Re: Finance Committee report

The following is a summary of the financial statements for May 2026.

Combined Balance Sheet

There is no report.

Operating Revenues

As of this report, Cook County is still unable to issue property tax reports.

The library lost property tax revenues in May after refunding \$26,340.50. Personal Property Tax Replacement and Interest Income are performing lower than YTD, 25.5% and 32.5% respectively.

Operating Expenditures

Library Services expenditures have returned to being in line with YTD (39.3% actual versus 41.7% YTD) thanks to the management team's planning and response. Though accounts such as Video and Downloadable Content are higher than YTD, they are manageable overages for staff.

Personnel expenditures remain in line with YTD (40.6% actual versus 41.7% YTD). There were three pay periods in May.

The Facilities Team is doing an outstanding job of managing their department budget. Staff have shared feedback regarding the team's daily workloads, the condition and appearance of the building and grounds, and their continued support of staff.

There are no current concerns with any Overhead and Other accounts.

Restricted Fund

There is no report.

GLENCOE PUBLIC LIBRARY
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION
MAY 31, 2026

Glencoe Public Library

Combined Statements of Assets, Liabilities and Fund Balances - Modified Cash Basis - All Funds - Exhibit A - See Accountant's Compilation Report

	TOTAL		
	AS OF MAY 31, 2026	AS OF APR 30, 2026 (PP)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
Cash			
1-000-10101 Cash-General	41,973.86	12,350.20	29,623.66
1-000-10102 Cash-Operating	895.00	515.00	380.00
1-000-10118 CC Deposits-NS Bank	19,793.46	19,859.65	-66.19
1-000-10120 Petty Cash	75.00	75.00	0.00
1-000-10202 Cash-Maxsafe	2,724,752.14	2,994,050.97	-269,298.83
2-000-10202 Cash-Maxsafe (Restricted Gifts Fund)	41,522.08	43,223.75	-1,701.67
3-000-10202 Cash-Maxsafe (Pension Fund)	74,857.73	74,857.73	0.00
4-000-10301 Cash-Maxsafe (Special Reserve)	622,011.14	620,177.54	1,833.60
Total Cash	3,525,880.41	3,765,109.84	-239,229.43
Total Bank Accounts	\$3,525,880.41	\$3,765,109.84	\$ -239,229.43
Other Current Assets			
1-000-11000 Advance to Payroll Service	0.00	63,282.36	-63,282.36
1-000-11010 Petty Cash Clearing	106.00	506.00	-400.00
Total Other Current Assets	\$106.00	\$63,788.36	\$ -63,682.36
Total Current Assets	\$3,525,986.41	\$3,828,898.20	\$ -302,911.79
TOTAL ASSETS	\$3,525,986.41	\$3,828,898.20	\$ -302,911.79
LIABILITIES AND EQUITY			
Liabilities			
Total Liabilities			\$0.00
Equity			
Beginning of Year Fund Balances			
-4-000-28105 Special Reserve Fund Balance	364,986.06	364,986.06	0.00
1-000-28105 General Fund Balance	1,295,352.44	1,295,352.44	0.00
2-000-28105 Restricted Gift Fund Balance	43,777.43	43,777.43	0.00
3-000-28105 Pension Fund Balance	74,857.73	74,857.73	0.00
Total Beginning of Year Fund Balances	1,778,973.66	1,778,973.66	0.00
Retained Earnings	0.00	0.00	0.00
Net Revenue	1,747,012.75	2,049,924.54	-302,911.79
Total Equity	\$3,525,986.41	\$3,828,898.20	\$ -302,911.79
TOTAL LIABILITIES AND EQUITY	\$3,525,986.41	\$3,828,898.20	\$ -302,911.79

Glencoe Public Library

Combined Statements of Revenues and Expenses - Modified Cash Basis - All Funds - Exhibit B - See Accountant's Compilation Report

	TOTAL	
	MAY 2026	JAN - MAY, 2026 (YTD)
Revenue		
1-911-30150 Property Taxes-Prior Years		1,481,191.84
1-911-30151 Property Taxes-Current Year	-26,340.50	1,454,418.75
1-911-30705 Personal Property Replacement Tax		6,639.24
1-911-31955 Copier Fees	57.00	182.00
1-911-34405 Fines & Fees	337.19	1,042.57
1-911-37110 Money Market Interest	9,500.06	37,353.96
1-911-38300 Foundation Reimbursements		7,465.80
1-911-38305 Miscellaneous Income	253.00	1,605.44
1-911-38550 Unrestricted Gifts	-1,300.00	0.00
2-908-38551 Restricted Gifts-From Friends		11,280.00
2-908-38556 Restricted Gifts-Children's Program Sponsorship	1,650.00	1,650.00
3-950-30150 Property Taxes-Prior Years (Pension Fund)		56,216.18
3-950-30151 Property Taxes-Current Year (Pension Fund)	26,340.50	43,497.49
4-950-37110 Money Market Interest - Special Reserve	1,840.95	7,061.83
Total Revenue	\$12,338.20	\$3,109,605.10
GROSS PROFIT	\$12,338.20	\$3,109,605.10
Expenditures		
900 Young Adult		
1-900-60149 Program Supplies & Other	46.35	46.35
1-900-60151 Books	37.60	557.81
Total 900 Young Adult	83.95	604.16
902 Adult Services		
1-902-50705 Membership Dues		365.00
1-902-50850 Meeting Fees	740.00	1,080.00
1-902-50851 Travel		404.57
1-902-60120 Supplies	145.01	718.88
1-902-60151 Books	4,126.24	27,409.05
1-902-60152 Audio Books	132.97	1,072.49
1-902-60153 Periodicals	237.79	14,964.85
1-902-60155 Automated Resources		27,822.21
1-902-60156 Audio	68.82	470.43
1-902-60157 Video	883.06	3,907.67
1-902-60158 Downloadable Content	9,141.39	55,843.15
1-902-60159 Library of Things	429.34	892.48
1-902-60160 Video Games	580.86	1,781.66
Total 902 Adult Services	16,485.48	136,732.44

	TOTAL	
	MAY 2026	JAN - MAY, 2026 (YTD)
903 Children's Services		
1-903-50705 Membership Dues	125.00	180.00
1-903-50850 Meeting Fees	450.00	530.00
1-903-50851 Travel	2.03	1,092.13
1-903-51650 Program	-300.00	978.00
1-903-60120 Supplies	436.56	764.07
1-903-60149 Program Supplies & Other	253.39	1,011.78
1-903-60151 Books	1,173.08	7,956.74
1-903-60152 Audio Books		933.26
1-903-60153 Periodicals		808.67
1-903-60155 Automated Resources		2,550.00
1-903-60157 Video		121.98
1-903-60158 Downloadable Content	268.84	3,681.98
1-903-60159 Library of Things	10.48	557.15
Total 903 Children's Services	2,419.38	21,165.76
904 Technical Services		
1-904-50705 Membership Dues		570.59
1-904-50751 O.C.L.C.		3,637.79
1-904-50850 Meeting Fees		399.00
1-904-60120 Supplies	1,292.44	2,588.57
Total 904 Technical Services	1,292.44	7,195.95
905 Administration		
1-905-40105 Salaries	188,863.58	709,559.66
1-905-40132 Medical Insurance	15,644.65	84,270.05
1-905-40705 Unemployment Insurance	434.78	3,229.56
1-905-50205 Photocopier Service	1,127.68	2,327.50
1-905-50315 Postage	312.25	1,619.49
1-905-50325 Phone Service	1,094.50	5,474.38
1-905-50410 Contractual Services	32,694.13	75,147.88
1-905-50595 Bookkeeping Services	2,335.66	13,275.36
1-905-50630 Legal Counsel-Other		1,483.50
1-905-50705 Membership Dues	250.00	1,289.00
1-905-50805 Training	39.30	2,252.79
1-905-50850 Meeting Fees	90.06	160.99
1-905-50851 Travel	619.51	1,596.62
1-905-51106 Trustee Expenses		27.79
1-905-51110 Recruitment		667.22
1-905-51505 Property & Casualty Insurance		36,092.00
1-905-51651 CCS, Operating Expenses		26,922.23
1-905-51652 Library Svc & Resource Development		100.00
1-905-60120 Supplies	316.37	2,251.07
1-905-60163 Professional Collection Supplies		179.00
1-905-68300 Foundation Expenses	753.00	1,758.00
1-905-70105 Debt Service	4,500.56	22,502.80
4-905-50595 Bookkeeping Services (SR)	7.35	36.75
Total 905 Administration	249,083.38	992,223.64

	TOTAL	
	MAY 2026	JAN - MAY, 2026 (YTD)
906 Facilities		
1-906-50105 Building Maintenance	3,861.03	22,584.84
1-906-50110 Equipment Repair		791.04
1-906-50150 Grounds Maintenance	3,408.23	3,792.13
1-906-50190 Plumbing Repair & Maintenance		1,100.00
1-906-50191 Alarm Repair & Maintenance		768.00
1-906-50192 Water/Rubbish Repair & Maintenance	1,089.10	3,854.45
1-906-50193 Elevator Repair & Maintenance		1,375.00
1-906-50194 Other Maintenance	21.63	21.63
1-906-60120 Supplies	1,221.87	4,900.64
Total 906 Facilities	9,601.86	39,187.73
907 IMRF		
3-907-40460 Social Security	11,588.75	43,465.19
3-907-40465 Medicare	2,710.27	10,165.25
3-907-40505 Illinois Municipal Retirement Fund	12,041.48	46,083.23
Total 907 IMRF	26,340.50	99,713.67
908 Restricted		
2-908-90350 Restricted Gift Expense-Friends	3,351.67	13,142.77
2-908-90351 Restricted Gift Expense-Takiff Fund		2,042.58
Total 908 Restricted	3,351.67	15,185.35
909 Circulation Services		
1-909-60120 Supplies	16.39	251.03
Total 909 Circulation Services	16.39	251.03
910 Digital Services		
1-910-50215 Computer Hardware/Software	728.73	29,289.35
1-910-50321 Website Design/Hosting		675.00
1-910-50325 Internet Access		2,692.95
1-910-50332 Digital 3D Printing	67.60	155.95
1-910-50750 Digital-Device Subscriptions	49.97	664.71
1-910-60305 Computer Supplies		3,970.70
Total 910 Digital Services	846.30	37,448.66
916 Programs & Communication		
1-916-50330 Communications	4,624.10	6,069.20
1-916-50705 Membership Fees	100.00	220.00
1-916-50851 Travel		1,451.63
1-916-51650 Program	943.65	4,496.15
1-916-60149 Program Supplies & Other	60.89	646.98
Total 916 Programs & Communication	5,728.64	12,883.96
Total Expenditures	\$315,249.99	\$1,362,592.35
NET OPERATING REVENUE	\$ -302,911.79	\$1,747,012.75
Other Revenue		
4-980-9900 Interfund Transfer In		250,000.00
Total Other Revenue	\$0.00	\$250,000.00

	TOTAL	
	MAY 2026	JAN - MAY, 2026 (YTD)
Other Expenditures		
1-980-9900 Interfund Transfers Out		250,000.00
Total Other Expenditures	\$0.00	\$250,000.00
NET OTHER REVENUE	\$0.00	\$0.00
NET REVENUE	\$ -302,911.79	\$1,747,012.75

Glencoe Public Library

Supplementary Information - Combined Statements of Revenues and Expenses Compared to Budget - Modified Cash Basis - All Funds - Exhibit C - See Accountant's Compilation Report

January - May, 2026

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
1-911-30150 Property Taxes-Prior Years	1,481,191.84		1,481,191.84	
1-911-30151 Property Taxes-Current Year	1,454,418.75	3,302,926.00	-1,848,507.25	44.03 %
1-911-30705 Personal Property Replacement Tax	6,639.24	26,000.00	-19,360.76	25.54 %
1-911-31955 Copier Fees	182.00	400.00	-218.00	45.50 %
1-911-34405 Fines & Fees	1,042.57	2,000.00	-957.43	52.13 %
1-911-37105 Interest On Investments		115,000.00	-115,000.00	
1-911-37110 Money Market Interest	37,353.96		37,353.96	
1-911-38215 Miscellaneous Grants		3,500.00	-3,500.00	
1-911-38220 Per Capita Grant		13,140.00	-13,140.00	
1-911-38300 Foundation Reimbursements	7,465.80		7,465.80	
1-911-38305 Miscellaneous Income	1,605.44		1,605.44	
1-911-38550 Unrestricted Gifts	0.00	12,500.00	-12,500.00	0.00 %
2-908-38551 Restricted Gifts-From Friends	11,280.00		11,280.00	
2-908-38556 Restricted Gifts-Children's Program Sponsorship	1,650.00		1,650.00	
3-950-30150 Property Taxes-Prior Years (Pension Fund)	56,216.18		56,216.18	
3-950-30151 Property Taxes-Current Year (Pension Fund)	43,497.49		43,497.49	
4-950-37110 Money Market Interest - Special Reserve	7,061.83		7,061.83	
Total Revenue	\$3,109,605.10	\$3,475,466.00	\$ -365,860.90	89.47 %
GROSS PROFIT	\$3,109,605.10	\$3,475,466.00	\$ -365,860.90	89.47 %
Expenditures				
900 Young Adult				
1-900-60149 Program Supplies & Other	46.35	500.00	-453.65	9.27 %
1-900-60151 Books	557.81	3,600.00	-3,042.19	15.49 %
Total 900 Young Adult	604.16	4,100.00	-3,495.84	14.74 %
902 Adult Services				
1-902-50705 Membership Dues	365.00	750.00	-385.00	48.67 %
1-902-50850 Meeting Fees	1,080.00	1,000.00	80.00	108.00 %
1-902-50851 Travel	404.57	2,000.00	-1,595.43	20.23 %
1-902-60120 Supplies	718.88	1,000.00	-281.12	71.89 %
1-902-60151 Books	27,409.05	81,000.00	-53,590.95	33.84 %
1-902-60152 Audio Books	1,072.49	6,750.00	-5,677.51	15.89 %
1-902-60153 Periodicals	14,964.85	16,500.00	-1,535.15	90.70 %
1-902-60155 Automated Resources	27,822.21	63,000.00	-35,177.79	44.16 %
1-902-60156 Audio	470.43	750.00	-279.57	62.72 %
1-902-60157 Video	3,907.67	7,500.00	-3,592.33	52.10 %
1-902-60158 Downloadable Content	55,843.15	119,000.00	-63,156.85	46.93 %
1-902-60159 Library of Things	892.48	3,500.00	-2,607.52	25.50 %
1-902-60160 Video Games	1,781.66	4,000.00	-2,218.34	44.54 %
Total 902 Adult Services	136,732.44	306,750.00	-170,017.56	44.57 %
903 Children's Services				
1-903-50705 Membership Dues	21 180.00	1,260.00	-1,080.00	14.29 %

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1-903-50850 Meeting Fees	530.00	1,390.00	-860.00	38.13 %
1-903-50851 Travel	1,092.13	2,771.00	-1,678.87	39.41 %
1-903-51650 Program	978.00	2,400.00	-1,422.00	40.75 %
1-903-60120 Supplies	764.07	1,500.00	-735.93	50.94 %
1-903-60149 Program Supplies & Other	1,011.78	3,500.00	-2,488.22	28.91 %
1-903-60151 Books	7,956.74	27,000.00	-19,043.26	29.47 %
1-903-60152 Audio Books	933.26	5,540.00	-4,606.74	16.85 %
1-903-60153 Periodicals	808.67	950.00	-141.33	85.12 %
1-903-60155 Automated Resources	2,550.00	2,000.00	550.00	127.50 %
1-903-60157 Video	121.98	250.00	-128.02	48.79 %
1-903-60158 Downloadable Content	3,681.98	10,500.00	-6,818.02	35.07 %
1-903-60159 Library of Things	557.15	800.00	-242.85	69.64 %
Total 903 Children's Services	21,165.76	59,861.00	-38,695.24	35.36 %
904 Technical Services				
1-904-50705 Membership Dues	570.59	1,000.00	-429.41	57.06 %
1-904-50751 O.C.L.C.	3,637.79	9,500.00	-5,862.21	38.29 %
1-904-50850 Meeting Fees	399.00	1,000.00	-601.00	39.90 %
1-904-50851 Travel		2,236.00	-2,236.00	
1-904-60120 Supplies	2,588.57	7,000.00	-4,411.43	36.98 %
Total 904 Technical Services	7,195.95	20,736.00	-13,540.05	34.70 %
905 Administration				
1-905-40105 Salaries	709,559.66	1,729,000.00	-1,019,440.34	41.04 %
1-905-40132 Medical Insurance	84,270.05	230,000.00	-145,729.95	36.64 %
1-905-40705 Unemployment Insurance	3,229.56	9,600.00	-6,370.44	33.64 %
1-905-50205 Photocopier Service	2,327.50	12,700.00	-10,372.50	18.33 %
1-905-50315 Postage	1,619.49	3,300.00	-1,680.51	49.08 %
1-905-50325 Phone Service	5,474.38	13,200.00	-7,725.62	41.47 %
1-905-50410 Contractual Services	75,147.88	156,000.00	-80,852.12	48.17 %
1-905-50590 Auditing Services		1,900.00	-1,900.00	
1-905-50595 Bookkeeping Services	13,275.36	29,000.00	-15,724.64	45.78 %
1-905-50630 Legal Counsel-Other	1,483.50	12,500.00	-11,016.50	11.87 %
1-905-50705 Membership Dues	1,289.00	3,600.00	-2,311.00	35.81 %
1-905-50805 Training	2,252.79	4,000.00	-1,747.21	56.32 %
1-905-50850 Meeting Fees	160.99	2,000.00	-1,839.01	8.05 %
1-905-50851 Travel	1,596.62	1,200.00	396.62	133.05 %
1-905-51106 Trustee Expenses	27.79	1,000.00	-972.21	2.78 %
1-905-51110 Recruitment	667.22	1,000.00	-332.78	66.72 %
1-905-51505 Property & Casualty Insurance	36,092.00	40,000.00	-3,908.00	90.23 %
1-905-51651 CCS, Operating Expenses	26,922.23	55,150.00	-28,227.77	48.82 %
1-905-51652 Library Svc & Resource Development	100.00	20,000.00	-19,900.00	0.50 %
1-905-60120 Supplies	2,251.07	2,500.00	-248.93	90.04 %
1-905-60150 Furniture		10,000.00	-10,000.00	
1-905-60163 Professional Collection Supplies	179.00	200.00	-21.00	89.50 %
1-905-68300 Foundation Expenses	1,758.00		1,758.00	
1-905-70105 Debt Service	22,502.80	53,000.00	-30,497.20	42.46 %
1-905-80206 Special Reserve Fund		50,000.00	-50,000.00	
4-905-50595 Bookkeeping Services (SR)	36.75		36.75	
Total 905 Administration	992,223.64	2,440,850.00	-1,448,626.36	40.65 %

906 Facilities

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
1-906-50105 Building Maintenance	22,584.84	70,000.00	-47,415.16	32.26 %
1-906-50110 Equipment Repair	791.04	1,000.00	-208.96	79.10 %
1-906-50129 Wiring & Electrical		6,000.00	-6,000.00	
1-906-50150 Grounds Maintenance	3,792.13	12,000.00	-8,207.87	31.60 %
1-906-50190 Plumbing Repair & Maintenance	1,100.00	12,000.00	-10,900.00	9.17 %
1-906-50191 Alarm Repair & Maintenance	768.00	5,400.00	-4,632.00	14.22 %
1-906-50192 Water/Rubbish Repair & Maintenance	3,854.45	8,800.00	-4,945.55	43.80 %
1-906-50193 Elevator Repair & Maintenance	1,375.00	7,500.00	-6,125.00	18.33 %
1-906-50194 Other Maintenance	21.63		21.63	
1-906-50420 HVAC Maintenance		15,000.00	-15,000.00	
1-906-60120 Supplies	4,900.64	25,000.00	-20,099.36	19.60 %
Total 906 Facilities	39,187.73	162,700.00	-123,512.27	24.09 %
907 IMRF				
3-907-40460 Social Security	43,465.19	127,500.00	-84,034.81	34.09 %
3-907-40465 Medicare	10,165.25		10,165.25	
3-907-40505 Illinois Municipal Retirement Fund	46,083.23	111,000.00	-64,916.77	41.52 %
Total 907 IMRF	99,713.67	238,500.00	-138,786.33	41.81 %
908 Restricted				
2-908-90350 Restricted Gift Expense-Friends	13,142.77		13,142.77	
2-908-90351 Restricted Gift Expense-Takiff Fund	2,042.58		2,042.58	
Total 908 Restricted	15,185.35		15,185.35	
909 Circulation Services				
1-909-50705 Membership Dues		250.00	-250.00	
1-909-50850 Meeting Fees		750.00	-750.00	
1-909-50851 Travel		3,092.00	-3,092.00	
1-909-60120 Supplies	251.03	1,800.00	-1,548.97	13.95 %
Total 909 Circulation Services	251.03	5,892.00	-5,640.97	4.26 %
910 Digital Services				
1-910-50215 Computer Hardware/Software	29,289.35	102,679.00	-73,389.65	28.53 %
1-910-50320 IT Consulting		47,500.00	-47,500.00	
1-910-50321 Website Design/Hosting	675.00	5,000.00	-4,325.00	13.50 %
1-910-50325 Internet Access	2,692.95	16,650.00	-13,957.05	16.17 %
1-910-50332 Digital 3D Printing	155.95	700.00	-544.05	22.28 %
1-910-50750 Digital-Device Subscriptions	664.71	2,200.00	-1,535.29	30.21 %
1-910-60305 Computer Supplies	3,970.70	10,500.00	-6,529.30	37.82 %
Total 910 Digital Services	37,448.66	185,229.00	-147,780.34	20.22 %
916 Programs & Communication				
1-916-50330 Communications	6,069.20	19,950.00	-13,880.80	30.42 %
1-916-50705 Membership Fees	220.00	650.00	-430.00	33.85 %
1-916-50850 Meeting Fees		650.00	-650.00	
1-916-50851 Travel	1,451.63	2,000.00	-548.37	72.58 %
1-916-51650 Program	4,496.15	23,098.00	-18,601.85	19.47 %
1-916-60120 Supplies		1,500.00	-1,500.00	
1-916-60149 Program Supplies & Other	646.98	3,000.00	-2,353.02	21.57 %
Total 916 Programs & Communication	12,883.96	50,848.00	-37,964.04	25.34 %
Total Expenditures	\$1,362,592.35	\$3,475,466.00	\$ -2,112,873.65	39.21 %
NET OPERATING REVENUE	\$1,747,012.75	\$0.00	\$1,747,012.75	0.00%

Other Revenue

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
4-980-9900 Interfund Transfer In	250,000.00		250,000.00	
Total Other Revenue	\$250,000.00	\$0.00	\$250,000.00	0.00%
Other Expenditures				
1-980-9900 Interfund Transfers Out	250,000.00		250,000.00	
Total Other Expenditures	\$250,000.00	\$0.00	\$250,000.00	0.00%
NET OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
NET REVENUE	\$1,747,012.75	\$0.00	\$1,747,012.75	0.00%

Glencoe Public Library
Schedule of Changes in Restricted Gift Funds
For the Month Ending April 30, 2026

<u>Fund</u>	<u>Beginning Balance</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Ending Balance</u>
Friends of the Glencoe Library	\$ 12,425.14		\$ 3,351.67	\$ 9,073.47
Children's Program Sponsorship		1,650.00		1,650.00
Bobette Cohen Takiff Fund	10,842.49			10,842.49
Janet Hauser Memorial Fund	54.62			54.62
Louis Bobby Slotkin Memorial Fund	19,901.50			19,901.50
Total All Funds	<u>\$ 43,223.75</u>	<u>\$ 1,650.00</u>	<u>\$ 3,351.67</u>	<u>\$ 41,522.08</u>



BOND STATEMENT

CUSIP: GLNCPL024
 STATEMENT DATE: 05/07/2026
 CURRENT BALANCE: \$422,123.75
 PAYMENT DUE DATE: 06/01/2026

AMOUNT DUE: 4,500.56

TO:
 GLENCOE PUBLIC LIBRARY
 ATTN: ANDREW KIM
 EXECUTIVE DIRECTOR
 320 PARK AVE
 GLENCOE IL 60022-1526

CUR BAL: \$424,765.96 INT RATE: 5.25%	AMOUNT
06/01/2026 - Principal Payment General Obligation GLNCPL024 Maturity Date 06/01/2031	2,653.77
06/01/2026 - Interest Payment General Obligation GLNCPL024 Maturity Date 06/01/2031	1,846.79
TOTAL	4,500.56

PREVIOUS STATEMENT ACTIVITY: (YTD)

DATE	PRINCIPAL	INTEREST	ENDING BALANCE
01/01/2026	2,596.48	1,904.09	432,623.75
02/01/2026	2,607.84	1,892.72	430,015.91
03/01/2026	2,619.25	1,881.31	427,396.66
04/01/2026	2,630.70	1,869.86	424,765.96
05/01/2026	2,642.21	1,858.35	422,123.75
TOTAL TO DATE:	\$13,096.48	\$9,406.33	

PLEASE CONTACT INVESTMENT ACCOUNTING WITH ANY QUESTIONS OR CONCERNS REGARDING YOUR STATEMENT. 815-277-5386

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Pope, Village of Glencoe Plan Commission
Date: June 12, 2026
Re: Plan Commission report

The Village Plan Commission met on May 27, 2026, to discuss the following business items:

- Exterior appearance review for a new fence at 371 Hazel Avenue
- Exterior appearance review for new signage, windows, colors, and materials for a commercial space renovation at 63 Green Bay Road
- Update on zoning code changes since comprehensive plan option

**AGENDA
VILLAGE OF GLENCOE
PLAN COMMISSION
REGULAR MEETING**

Village Hall
675 Village Court
May 27, 2026
7:00 p.m.

- 1. PLAN COMMISSION CALL TO ORDER AND ROLL CALL**
Bruce Huvad, Chairperson, Public-at-Large Representative
Georgia Mihalopoulos, Vice Chairperson, Village Board Representative
MacAdam Glinn, Public-at-Large Representative
Gary Hazan, Glencoe Park District Representative
Scott Novack, Zoning Board of Appeals Representative
Michael Pope, Glencoe Public Library Representative
Brooke Semel, School District 35 Representative
James Thompson, Public-at-Large Representative
Greg Turner, Public-at-Large Representative
Peter Van Vechten, Preservation Commission Representative
- 2. CONSIDERATION OF THE APRIL 22, 2026 PLAN COMMISSION MEETING MINUTES**
- 3. PLAN COMMISSION PUBLIC COMMENT**
Individuals interested in addressing the Plan Commission on non-agenda items may do so during this time.
- 4. EXTERIOR APPEARANCE REVIEW FOR A NEW FENCE AT 371 HAZEL AVENUE**
- 5. EXTERIOR APPEARANCE REVIEW FOR NEW SIGNAGE, WINDOWS, COLORS, AND MATERIALS FOR A COMMERCIAL SPACE RENOVATION AT 63 GREEN BAY ROAD**
- 6. UPDATE ON ZONING CODE CHANGES SINCE COMPREHENSIVE PLAN ADOPTION**
- 7. STANDING COMMITTEE REPORTS/ANNOUNCEMENTS**
- 8. ADJOURN**

Memorandum

To: Glencoe Public Library Board of Trustees
 Cc:
 From: Trustee Lin, Glencoe Sustainability Task Force
 Date: June 12, 2026
 Re: Glencoe Sustainability Task Force report

The Glencoe Sustainability Task Force (STF) met on May 26, 2026, to discuss the following business items:

- 10th anniversary commemoration brainstorming
- Sustainability action plan
- Green Bay Trail Day preparation
- Social media messaging planning (June and July) and 2026 communications planning



AGENDA
VILLAGE OF GLENCOE
SUSTAINABILITY TASK FORCE
REGULAR MEETING



Village Hall Morris Conference Room
 675 Village Court
 Tuesday, May 26, 2026, 7:00 p.m.

1. **CALL TO ORDER AND ROLL CALL**
Brad Levison, Co-Chair
Laurie Tuchman, Co-Chair
Michael Rosenblat Village Board Representative
Bob Breisblatt
Barney Gallagher
Helyn Latham
Linda Lin
David Singer
2. **CONSIDERATION OF MARCH 24 AND APRIL 28, 2026, MEETING MINUTES**
3. **VILLAGE STAFF LIAISON REPORT**
 - A. Donate and Recycle Day Recap
 - B. Buckthorn Curbside Collection Recap
 - C. EV Charging Station Construction
 - D. ICAW Raffle – 10 Winners Emailed
 - E. 2027 Green Bay Trail Construction Project – Open House June 6
 - F. Electronics Recycling and Document Destruction Event – Regional Event June 13
 - G. Park District Small Business Shredding Station
4. **TASK FORCE LEADERSHIP REPORT**
 - A. 10th Anniversary Commemoration Brainstorming
5. **SUSTAINABILITY ACTION PLAN**
6. **GREEN BAY TRAIL DAY PREPARATION**
7. **SOCIAL MEDIA MESSAGING PLANNING (JUNE AND JULY) AND 2026 COMMUNICATIONS PLANNING**
8. **OTHER BUSINESS**
9. **PUBLIC COMMENT TIME**
 Individuals interested in addressing the Sustainability Task Force on non-agenda items may do so at this time.
10. **CLOSING AND ADJOURN**

Memorandum

To: Glencoe Public Library Board of Trustees
Cc:
From: Trustee Weiss-Ham, Technology Committee; Justin Franklin, Network & Digital Services Librarian
Date: June 12, 2026
Re: Technology Committee report

The 3D printer that was experiencing issues last month is now operational again. The issue seems to have been caused by one of the unit's control boards malfunctioning, possibly due to a power surge. During the repairs, the 3D printer located on the Lower Level was temporarily moved to the Children's Department so they could more easily produce items for the Summer Reading Club.

Justin worked with Head of Adult Services Dale Heath on getting the preview for BiblioCore working on the public catalogs, as well as preparing the firewall filters for the eventual launch.

**Report of the Executive Director
From May 15 to June 12, 2026**

RAILS

There is no report.

CCS

There is no report.

Administration

Trustee Fiffer and I attended the S&P Ratings call with Village staff on May 27. Village CFO Nikki Larson reported that the Village received confirmation that they have reaffirmed the Village's AAA bond rating for all the Village's outstanding issues and the upcoming bond issues for the Village and library.

I attended the Friends Board meeting on May 28 to share my report and to present the management team's gift requests. The Friends Board approved \$9,637 in new funding to the library.

Staff

Effective June 8, 2026, Heidi McGarry will transfer to the Circulation Department from Technical Services where she will take on a Shelver position. Heidi has worked at the library for 14 years and began in Circulation. Head of Technical Services Hope Kramer will look to hire a new Processing Assistant later in the year.

Continuing Education & Networking

The library will be sending some staff to the annual ALA Conference later this month in Chicago.

Collections & Services

There is no report.

Events & Programs

Jill Alberts Jewelry held a days-long fundraiser to support the upcoming renovation. The fundraiser ran from May 28 to 31 with 10% of both in person and online sales going to support the renovation.

Trustee Weiss-Ham, Children's Programming Coordinator Michelle Litchman, and I represented the library at this year's PTO Carnival on May 29 at Central School.

I want to thank Head of Adult Services Dale Heath, Adult Services Librarian Haley Kedzierski, Michelle Litchman, Head of Programs & Communications Grace Hayek, and Trustees Fiffer and Weiss-Ham for planning and leading this year's Ice Cream Social.



Thanks to Children’s Services & Public Operations Manager Ann Finstad for hosting William, this year’s Librarian for a Day. William’s family successfully bid on our LFAD program as part of Family Service of Glencoe’s Gala auction. Thanks also go to all the departments that spent time with William.

Building & Maintenance

Facilities Supervisor acted as point person for the 3D laser scanning of the building from June 3-5. The Building Renovation Committee approved a proposal from Multivista to scan the building for design and engineering purposes.

Marketing

There is no report.

Next Board Meeting

Scheduled business items for July 15, 2026, Regular Board Meeting include approval of the 2026 Staff Development Day date, a scheduled review of the Capitalization of Assets Policy, and a planned closed session to review past closed session minutes and recordings.

Derke Price, an Equity Partner at Ancel Glink, will also attend the meeting to introduce himself to the Library Board. The library recently moved to have Ancel Glink represent the library after a successful run as special counsel the capital campaign.

Dates

June 15	Library Foundation Board meeting
June 16	Kiki Farly Counseling Center Ribbon Cutting event
	Finance Committee meeting
June 18	Village of Glencoe Bond Sale
	Owner’s meeting
June 19-20	Chamber Sidewalk Sale
June 19-26	Director’s vacation
June 26	Glencoe Al Fresco
June 30	All-staff meeting
July 2	Owner’s meeting
July 4	Village Independence Day Parade
July 9	Owner’s meeting

Visitors and Borrowers



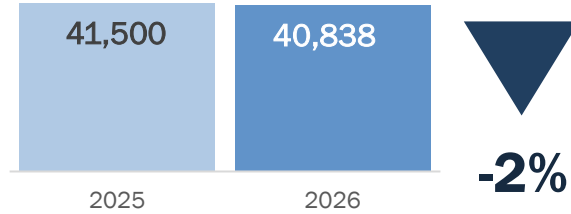
Visitors and Borrowers

Current Month

Visitors to Library	8,118
Unexpired Cards	4,342
New Registrations	35

* note - as of 2025, we have begun tracking unexpired cards only instead of all registered borrowers

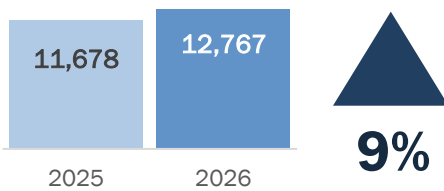
Total Visitors | YTD



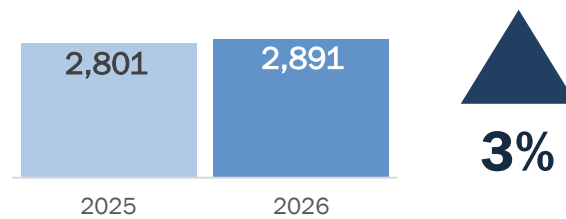
Public Internet Use

Current Month

Wireless Connections 2,840



Internet PC Sessions 525



Librarian Engagement

Current Month

Service Point Questions

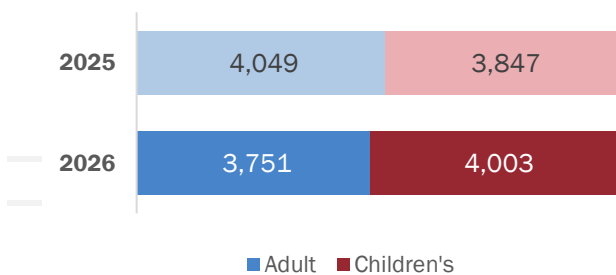
1,324 ▼ -2%

Current Month

One on Ones

10 ▼ -29%

Questions - YTD Comparison



One on Ones - YTD comparison



A one on one is a scheduled patron tutorial, often covering technology or a library service

Visitors and Borrowers

Physical Collection Size - Current Month & Historical



56,036 Books

Adult Collection

43,250



11,758 Multimedia

Teen Collection

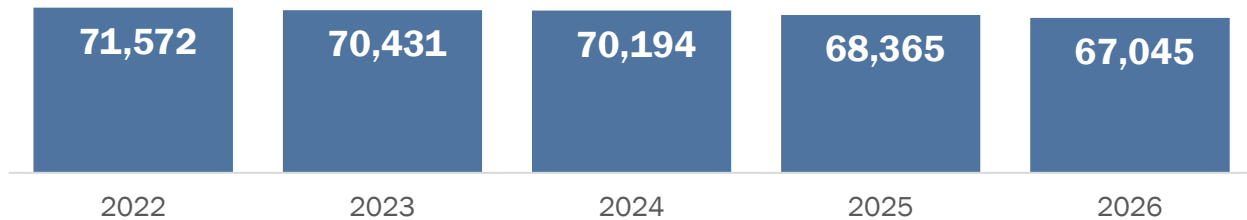
2,565



426 Other

Youth Collection

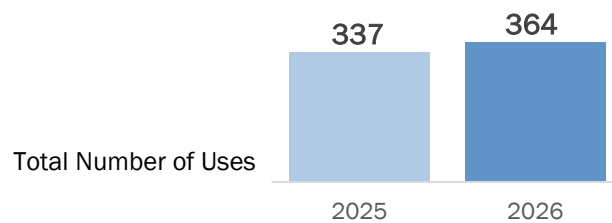
22,405



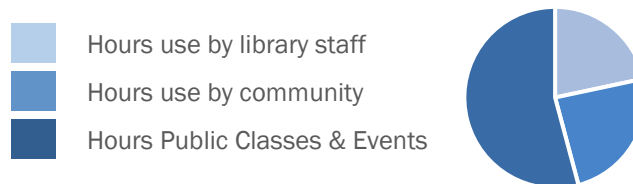
As of the March 2026 statistics, we are reporting numbers based on database counts, not manual tracking. As a result, collection sizes are slightly higher than previous reporting. As we work on database cleanup, collection totals are expected to balance out to match more closely with previous levels. Also new: reporting the "Other" category. This includes items like the Library of Things, Children's Discovery Packs and other Kits, and library bags.

Meeting Room Use

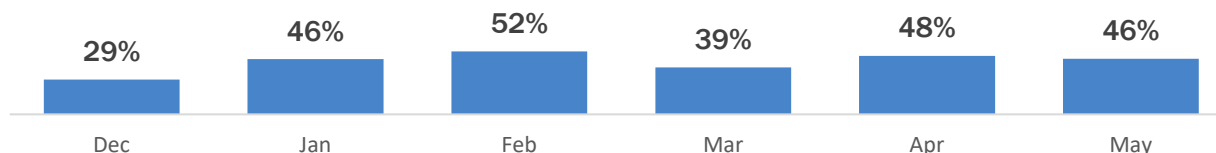
Hamil Room	Count	Hours
Patron Use	78	146
Staff Use	11	26
Total Use	89	172



Hammond Room	Count	Hours
Library Internal Use	10	28
Community Use	13	31
Library Program Use	30	70
Total Utilization	53	129



Hammond Room Occupancy



Visitors and Borrowers

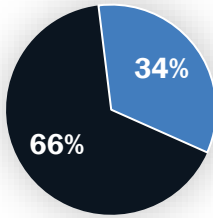
Physical & Digital Format Combined

11,739

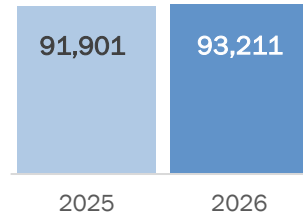
Physical Materials

5,942

Digital Materials



Total Circulation | YTD All Formats



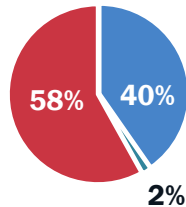
▲ 1%

Physical Materials Circulation - By Demographic

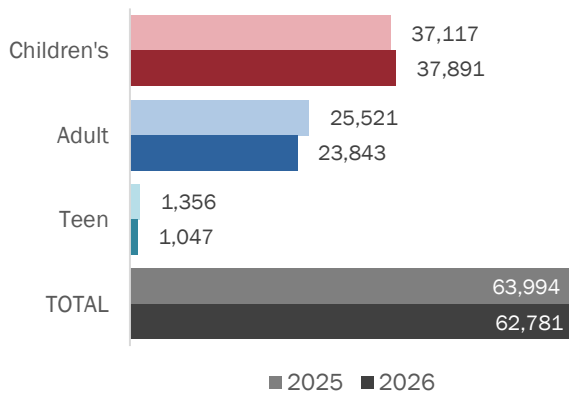
Current Month

ADULT	4,733
TEEN	187
YOUTH	6,819
Total	11,739

Circ % by Audience Current Month

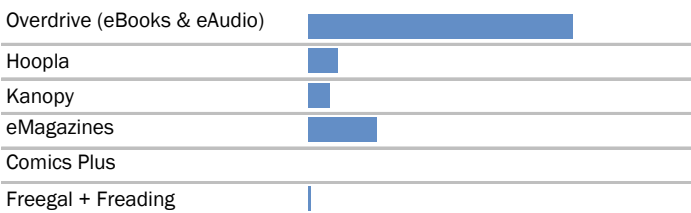


Circulation | YOY YTD by Demographic

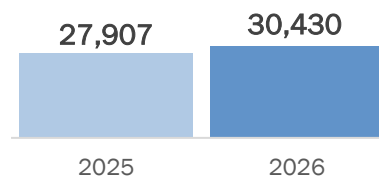


Digital Materials Circulation

Popularity by Service - current month

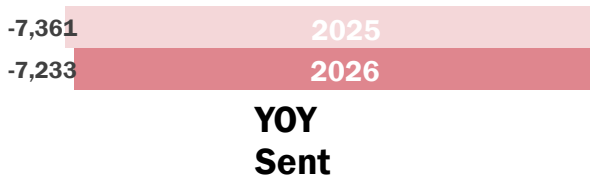


Digital Circulation | YTD



▲ 9%

Interlibrary Loan



YOY Received



Special Items Circulation - current month

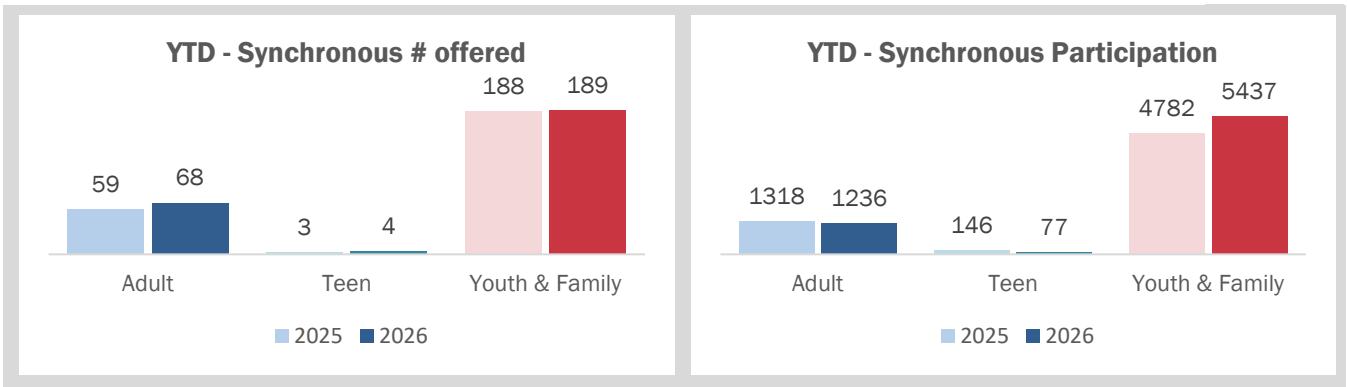
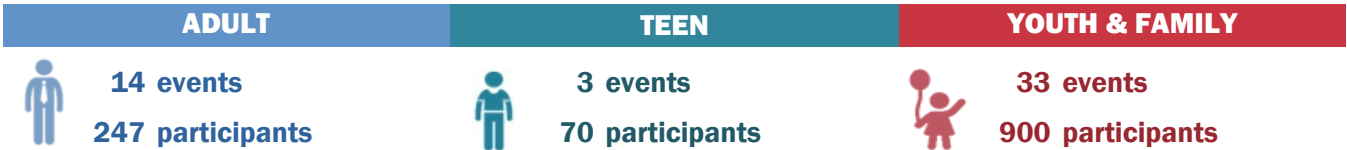
3D Print Requests	56
Library of Things	40

Visitors and Borrowers

Synchronous Events & Programs

Year to Date Count **261** **YTD Attendance** **6,750**

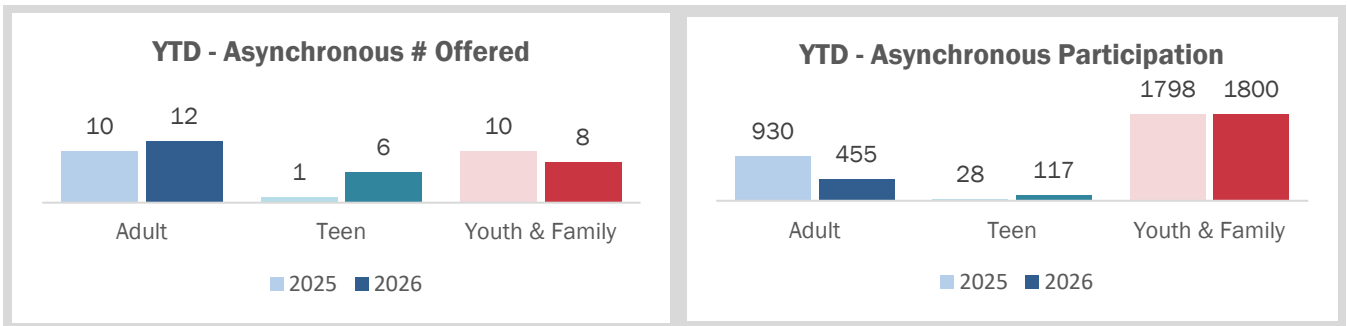
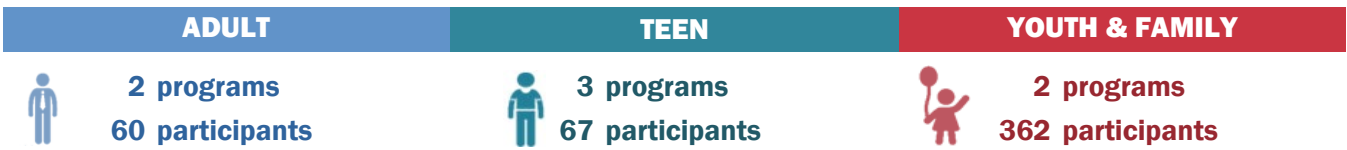
Adults celebrated spring with a migration bird walk, houseplant and seedling swap, and a program on composting. 42 people attended an event on Glencoe Modern homes. Teens participated in a GeoGuessr tournament and Study Break Lounge programming. More than half of this month's Children's programming consisted of outreach visits to area schools.



Asynchronous (Passive) Programs & Offerings

Year to Date Count **26** **YTD Participation** **2,372**

Asynchronous programming consisted of 30 day program views, additional Study Break lounge programming, the Scavenger Hunt and the annual Children's Bookmark Contest.



Visitors and Borrowers



eNewsletter

Last 12 months

Subscribers	3,298	
Open Rate	60%	

Subscription rate is consistent with 1-2% variance. Open rate ranges from 61-64%



Website

Last 12 months

Users	3,434	
New Users	3,053	
Sessions	6,532	
Page Views	7,988	
Catalog Sessions	27,506	
Calendar Views	5,363	

Social Media

May

Last 12 months



Facebook Followers	1,292	
Facebook Views	1,394	

Facebook followers continue to increase steadily, while views tapered slightly.



TikTok Followers	1,015	
TikTok Views	8,969	

Views grew another 30% over last month, and our follower count passed 1,000



Instagram Followers	1,588	
Instagram Views	7,984	

Instagram views continue to grow due to select TikTok videos being crossposted as Reels.

YouTube



Subscribers - General	605	
Subscribers - Kids	1,059	
Views - General	500	
Views - Kids	8,940	

Subscribers continue to grow on both YouTube channels. Views remained roughly steady.

Staff Development / Continuing Education

Staff reported CE included Bibliocore training sessions, book previews, ADA II Compliance for Digital Resources , and Understanding the Personal Property Replacement Tax



Memorandum

To: Glencoe Public Library Board of Trustees
Cc: Glencoe Public Library Foundation
From: Trustee Lin and Trustee Pope, Capital Campaign Committee
Date: June 12, 2026
Re: Consideration to adopt Board Resolutions for Naming Rights to the Lobby Lounge, and Children's Department

On behalf of the Capital Campaign Committee, two (2) sets of board resolutions and gift agreements are being presented for board approval.

- Naming rights to the Children's Department to be granted to the Lefkofsky Family Foundation
- Naming rights to the Lobby Lounge to be granted to Mr. and Mrs. Bruce and Patty Becker

Each board resolution includes the final draft of the gift agreement as Exhibit A that documents the donor's contribution to the library's renovation and the terms for naming rights.

President Parfitt will entertain a motion and request a second for each board resolution. There will be roll call votes for each motion and second.

RESOLUTION 2026-06-17 A

**RESOLUTION OF THE GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
REGARDING THE NAMING RIGHTS OF THE CHILDREN'S DEPARTMENT**

Whereas, the Glencoe Public Library Board of Trustees (“Board”) guides the direction of library operations including its facility at 320 Park Avenue, Glencoe, Illinois 60022; and

Whereas, the Lefkofsky Family Foundation (“Donor”) has offered a generous philanthropic gift of \$500,000 to the Glencoe Public Library Foundation (“Foundation”) and the Glencoe Public Library (“Library”) is the intended third-party beneficiary of the gift in support of the library renovation to be completed by 2028 in exchange for naming rights to the Children’s Department; and

Whereas, Board members delegated to this naming opportunity have negotiated an agreement, in the form attached hereto and incorporated herein as Exhibit A, that provides a benefit to the public and aligns with the Naming and Recognition Policy of the Library.

Now Therefore Be It Resolved, by the President and Board of Trustees of the Glencoe Public Library of the Village of Glencoe, Illinois, assembled at the June 17, 2026, Regular Board Meeting that:

1. The Recitals set forth above are incorporated herein and made a part of this Resolution.
2. The Board approves the Gift Agreement attached hereto as Exhibit A and, in accordance with and subject to its terms, the Children’s Department located on the Upper Level of the building at 320 Park Avenue shall officially be named the Stephanie Lee Kramer Children’s Department.
3. In accordance with and subject to the terms of the Gift Agreement, the Children’s Department shall be known as the Stephanie Lee Kramer Children’s Department for the shorter of 36 years or the end of the useful life of the Children’s Department.

Ayes:

Nays:

Abstain:

Absent:

Roger Parfitt, President
Glencoe Public Library Board of Trustees

ATTEST:

Nan Weiss-Ham, Secretary
Glencoe Public Library Board of Trustees

GRANT AGREEMENT

The Lefkofsky Family Foundation (“LFF”) and Glencoe Public Library Foundation (“Recipient”) enter into this grant agreement (“Agreement”) effective [____], 2026.

Grant Purpose

This Agreement is intended to memorialize the terms of the grant described herein. The LFF agrees to award a multi-year grant to Recipient in the cumulative amount of \$500,000 to support the goal of a major library building renovation for the Glencoe Public Library (the “Grant”). Recipient agrees that it shall use all of the proceeds from the Grant to make one or more contributions to the Glencoe Public Library (the “Library”). In connection with such contributions to the Library and in recognition of such grants Recipient shall enter into an agreement with the Library pursuant to which, (i) the Children’s Library shall be named “The Stephanie Lee Kramer Children’s Library” (the “Naming Rights”) and (ii) LFF shall have consent rights with respect to all signage related to the Naming Rights. The “Children’s Library” means planned programming and collections space on the upper level of the Library, but excludes the following spaces, for which the Library reserves future naming and signage rights: (x) the staff space on the mezzanine level, (y) the planned sensory room/privacy space on the upper level, and (z) a future rooftop garden on the upper level adjacent to the Children’s Library. Grantor shall be shown the locations of each naming rights for x, y, and z above and shall be given the opportunity to approve their location, prior to the first Milestone payment; such approval will not be unreasonably withheld, conditioned or delayed.

Payment

LFF shall make the multi-year grant in installments when certain milestones are met as outlined below. Each installment shall be made within 30 days of LFF receiving reasonable evidence from Recipient that the applicable milestone has been satisfied. This grant is made for the specific purpose outlined in this Agreement and may not be expended for any other purpose without LFF’s prior written approval. Should the purpose of this Grant no longer be practicable as mutually agreed by LFF and Recipient, then the unspent funds shall be returned to LFF by the Recipient.

Milestone	Amount	Estimated Date
Village Approval (as defined below)	\$250,000	2026
Building Completion (as defined below)	\$250,000	2028

The initial milestone payment is contingent upon Library’s attestation that they intend to proceed with the project contemplated herein upon Village Approval. “Village Approval” means government approval and public approval (e.g., votes), each as required by applicable law, for the building renovations, design, and signage, including signage with respect to the Naming Rights for the Children’s Library in accordance with the terms of

this Agreement. The final milestone payment is contingent upon Building Completion. “Building Completion” means that the design, construction and signage is all finished.

Reporting Requirements

Throughout the grant period, Recipient agrees to provide email updates on progress towards the goal(s) of the Agreement when material milestones or progress occur, but no less frequently than once per year.

Recognition

Donor and Recipient will agree on final signage prior to the Building Completion date. All signage in the children’s library on the second floor will be designated “The Stephanie Lee Kramer Children’s Library”, including the staircase going to the second floor. Any public recognition of this Grant other than the naming rights agreed to within will require written consent prior to use.

Subject to the terms of this Agreement and subject to early termination of the Naming Rights as provided in the following paragraph, the Naming Rights will remain in effect for the shorter of (i) 36 years or (ii) the end of the useful life of the Children’s Library.

Recipient and the Library may terminate the Naming Rights (including by removing and/or renaming the previously approved name and signage) if any of the following occur (a) LFF fails to complete any Grant payments in accordance with the terms of this Agreement and such failure is not cured within a reasonable time or (b) the Library’s Board determines that association of the name that is part of the Naming Rights with the Library may compromise the public trust or reputation of the Library. In the event of such a determination, the Grantors (or their heirs) shall have the right to propose another name for the Library’s consideration, which shall not be unreasonably withheld.

Representations

Recipient represents and warrants that it is a nonprofit corporation organized and operated for charitable purposes within the meaning of section 501(c)(3) of the Internal Revenue Code.

Neither Recipient nor LFF will assign, or otherwise transfer, its rights or delegate any of its obligations under this Agreement without prior written approval from the other party.

Contingencies

The LFF reserves the right to discontinue, modify, or withhold any payments that may otherwise be required under this Agreement if in the LFF’s good faith judgement, i) Recipient has materially breached the terms of this Agreement; or ii) such action is necessary to comply with the requirements of any law or regulation.

ACCEPTED AND AGREED BY:

Lefkofsky Family Foundation

Glencoe Public Library Foundation

(signature)

(signature)

(name/title)

(name/title)

(date)

(date)

RESOLUTION 2026-06-17 B

**RESOLUTION OF THE GLENCOE PUBLIC LIBRARY BOARD OF TRUSTEES
REGARDING THE NAMING RIGHTS OF THE LOBBY LOUNGE**

Whereas, the Glencoe Public Library Board of Trustees (“Board”) guides the direction of library operations including its facility at 320 Park Avenue, Glencoe, Illinois 60022; and

Whereas, Bruce and Patricia Becker (“Donors”) have offered a generous philanthropic gift of \$150,000 to the Glencoe Public Library (“Library”) in support of the library renovation to be completed by 2028 in exchange for naming rights to the Lobby Lounge; and

Whereas, Board members delegated to this naming opportunity have negotiated an agreement, in the form attached hereto and incorporated herein as Exhibit A, that provides a benefit to the public and aligns with the Naming and Recognition Policy of the Library.

Now Therefore Be It Resolved, by the President and Board of Trustees of the Glencoe Public Library of the Village of Glencoe, Illinois, assembled at the June 17, 2026, Regular Board Meeting that:

1. The Recitals set forth above are incorporated herein and made a part of this Resolution,
2. The Board approves the Gift Agreement attached hereto as Exhibit A and, in accordance with and subject to its terms, the Lobby Lounge located on the Ground Level of the building at 320 Park Avenue shall officially be named the ‘Patty and Bruce Becker Lounge.’”
3. In accordance with and subject to the terms of the Gift Agreement, the Lobby Lounge shall be known as the “Patty and Bruce Becker Lounge” for a period of no less than 36 years.

Ayes:

Nays:

Abstain:

Absent:

Roger Parfitt, President
Glencoe Public Library Board of Trustees

ATTEST:

Nan Weiss-Ham, Secretary
Glencoe Public Library Board of Trustees

**Naming and Recognition Policy
Exhibit A - Gift Agreement**

GIFT AGREEMENT

THIS AGREEMENT, by and between Bruce + Patty Becker ("Donor") and the Glencoe Public Library ("GPL") located at 320 Park Avenue, Glencoe, Illinois 60022 is to support the "Rooted in History, Building for Tomorrow" Capital Campaign.

It is understood and agreed that GPL will make commitments based on this pledge, and Donor agrees to fulfill the pledged amount.

It is agreed that:

- **Donor Commitment.** Donor agrees to contribute a total of \$ \$ 150K (the "Gift")
- **Donor Purpose.** It is understood and agreed that the Gift will support the Glencoe Public Library Capital Campaign, "Rooted in History, Building for Tomorrow."
- **Payment.** It is further understood and agreed that the Gift will be paid in full on or before _____.

Or paid out as follows:

- One-time, lump sum payment
- Annually over 3 years

\$ 50K \$ 50K \$ 50K
Year 1 Year 2 Year 3

- Quarterly over _____ years
- Monthly over _____ years
- Other annually

Start Date: 10-25-25
End Date: 10-27

- **Naming Terms and Conditions.** Unless Donor has informed GPL in writing of Donor's wish to remain anonymous, and in appreciation of the Gift, GPL will name the Lobby Lounge the Patty and Bruce Becker Lounge (the "Naming").

Both before and after the Naming is erected/affixed, Donor will make timely payments in accordance with Donor's Donation Pledge Form and this Agreement.

Naming and Recognition Policy
Exhibit A – Gift Agreement

The period of time Donor's name will be attached to this space is 36 years.

In the event of demolition or substantial renovation of the facility or space before completion of the established duration of the naming rights, GPL reserves the right to transfer the existing name to the new or renovated facility or space, if any, or create a plaque to indicate that the new facility or space occupies the site of a facility or space previously known by Donor's name.

- Donor will be referred to as Bruce and Patty Becker in any recognition of donors, including a plaque in the library and/or print, broadcast, and online media, unless Donor has chosen to remain anonymous.
- **Termination of Agreement/Naming.** In addition to any rights and remedies available at law, the Glencoe Public Library Board of Trustees ("Board") may terminate this Agreement and all rights and benefits of Donor hereunder, including terminating the Naming (if any) and renaming the facility or space:
 - a. In the event of any default in payment of the Gift as provided in this Agreement, or
 - b. In the event the Board determines Donor or his/her/their name may compromise the public trust or the institution's reputation, including acts of moral turpitude.

Upon any such termination of this Agreement and/or the Naming hereunder, the Board, GPL, and the Glencoe Public Library Foundation shall have no further obligation or liability to Donor and shall not be required to return any portion of the Gift already paid. The Board, however, may in its sole and absolute discretion determine alternative recognition for the portion of the Gift already received.

- **Modification of Gift Because of Financial Hardship.** In the event of a material and sustained change in Donor's financial circumstances that makes it impossible or unreasonably burdensome to fulfill the full amount of the Gift, Donor may request a modification of the pledge amount. Donor agrees to promptly notify GPL in writing of such a change in circumstances. Thereafter, GPL and Donor shall meet in good faith to discuss an appropriate modification to the pledge. Any agreed upon modification shall be documented in writing and shall form part of this Agreement as an addendum.
- This is the final and entire Agreement between the parties with respect to the Gift and, except as set forth herein and in Donor's Donation Pledge Form, there are no promises, representations, or understandings between the parties of any kind with

**Naming and Recognition Policy
Exhibit A - Gift Agreement**

respect to the Gift. Should modifications of this Agreement be necessary, they shall be made in writing and signed by the parties. Interpretations of this Agreement will be subject to the laws of the State of Illinois.

ACCEPTED AND AGREED TO:

DONOR NAME(S):

Bruce Becker
Patty Becker

GLENCOE PUBLIC LIBRARY:

SIGNATURE(S):

Patricia Becker

DATE:

10.25.25

DATE:

This agreement may be signed in duplicate and each duplicate will be considered a valid original Agreement. The authorized signatures above indicate the parties' acceptance of these understandings.